

Annual Procurement Plan
Fiscal Year : 2024-25

(Goods)

Ministry : Ministry of Finance


Division: Finance Division


Procuring Entity Name & Code : CAFO, Chittagong Hill Tracts Affairs Ministry, 1090302101482

Budget : Revenue

(In thousand tk)

| Package No | Description of Procurement Package Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source Of Funds | Est. Costing (Tk) | Time Code For Process | Not Used In goods | Invite/ Adverse Tender | Tender Opening | Tender Evaluation | Approval To Award | Notification on Contract | Signing of contract | Total Time to contract signature | Time to contract on | |
|------------|---|------|--------------------|---------------------------|------------------------------|-----------------|-------------------|-----------------------|-------------------|------------------------|----------------|-------------------|-------------------|--------------------------|---------------------|----------------------------------|---------------------|----|
| 1 | Computer Accessories (Software update (as per requirements) Toner, Anti Virus Key Board, Mouse, Ups, etc) | NO | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| GR1 | Computer Accessories (Software update (as per requirements) Toner, Anti Virus Key Board, Mouse, Ups, etc) | NO | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| GR2 | All in one Computer | No | 1 | RFQ | HOPE Or Delegation | GOB | 120 | | | Oct,24 | Oct,24 | Oct,24 | Nov,24 | Nov,24 | Nov,24 | Oct,24 To Nov,24 | Oct,24 To Nov,24 | |
| GR3 | Desktop Computer | NO | 1 | RFQ | HOPE Or Delegation | GOB | 80 | | | Jan,25 | Jan, 25 | Jan,25 | Feb,25 | Feb,25 | Feb,25 | Feb,25 To Feb,25 | Jan,25 To Feb,25 | |
| GR4 | Furniture (Table, Chair) | No | As per Requisition | RFQ | HOPE Or Delegation | GOB | 100 | | | Oct,24 | Oct,24 | Oct,24 | Nov,24 | Nov,24 | Nov,24 | Oct,24 To Nov,24 | Oct,24 To Nov,24 | |
| GR5 | File Cabinet (For Room Decoration) | NO | As per Requisition | RFQ | HOPE Or Delegation | GOB | 100 | | | Feb,25 | Feb,25 | Feb,25 | Mar,25 | Mar,25 | Mar,25 | Feb,25 To Mar,25 | Mar,25 To Mar,25 | |
| GR6 | Office Accessories (TV Stand Fan, Ceiling Fan) | No | One Piece | RFQ | HOPE Or Delegation | GOB | 120 | | | Aug,24 | Aug,24 | Aug,24 | Sep,24 | Sep,24 | Sep,24 | Aug,24 To Sep,24 | Aug,24 To Sep,24 | |
| GR7 | Stationary (Paper, Pen, maintenance and other official stationary) | No | As per Requisition | DIRECT CASH PURCHASE | HOPE Or Delegation | GOB | 400 | | | | | | | | | | | |


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 (Suraiya Hossain)
 Audit & Accounts Officer
 CAFO, Chittagong Hill Tracts Affairs Ministry